GETTING STARTING WITH SCHOOLOGY:
A GUIDE FOR STUDENTS

1. Type the following URL into your browser: https://livingston.schoology.com/

2. Log in using your first name.last name (eg. john.smith)

3. Your password is the same as last year.

4. Your **homepage** is the first place that you will land every time you log in to Schoology. It briefs you on activity in your school, courses, and groups. It also keeps you organized by showing important upcoming events and assignments.

5. By default, you land on the **Recent Activity** feed when you log in. This feed shows all comments and updates pertaining to your courses and groups.

6. The **Upcoming** area on the right side of your homepage displays events, assignments, tests/quizzes, and discussions with a due date. Hovering over each item displays the course or group associated with the item.

7. The **calendar** located on the left menu of your homepage is a collection of personal, school, group, and course items. The calendar is a great way to keep track of your workload and stay up-to-date with past and upcoming items.

8.

9. If you click on the **Home** button at any time, this will return to the Course Dashboard Homepage.

Prepared by: Melissa Gromek

10. The **Course Dashboard** is a new version of the Schoology Homepage that enables students to view all their courses as a tiled list. Students can set this as their default home page, or as an alternate view on a second tab.
    a. From here, students can click into any one of their courses and go directly to its main landing page.
    b. Students can also access the **Recent Activity** view, from the tab next to the **Course Dashboard** tab.
    c.
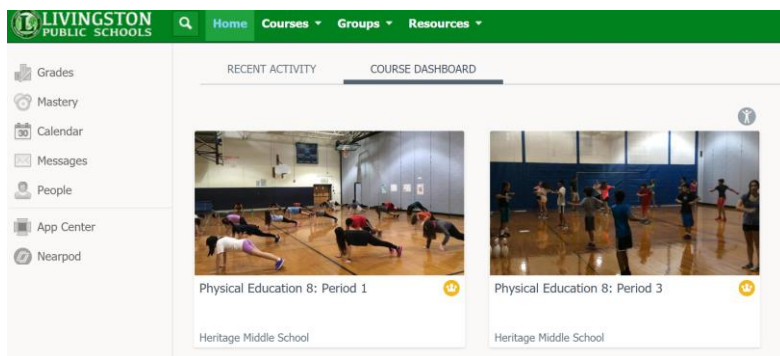
11. To view your courses, click **Courses** at the top of the page, a drop down menu will appear with all of your academic courses listed.

12. To view your groups click **Groups** at the top of the page, a drop down menu will appear with any groups that you have joined.

13. To view your resources, click **Resources** at the top of the page and select **Personal**.

    a. **My Resources** is your own personal library of documents that you create in Schoology or download from other sites. It's easy to organize, create, and copy/move your resources right from the **My Resources** page. Saving your documents in this personal library enables you to access them at any time, and on any device.

14. This icon is to notify you that a teacher has posted an assignment, an announcement, or has updated information in the course.